

FACNC STEWARD BULLETIN

February 22, 2021



APPLYING FOR A PARTIAL LEAVE

It has come to my attention that many of you may have received a message from Chad Thompson today regarding the process for applying for partial leaves. His message reads:

Dear faculty,

This is just a quick reminder that, as per 12.19.2, the deadline to request a partial leave for the upcoming academic year is 28 February (the upcoming Sunday). I would ask that, after you have discussed with your Educational Administrator, you send requests to thompsonc@cnc.bc.ca, copying Annette Stevens (stevensan@cnc.bc.ca), and we will forward to the President for approval.

While the message is correct that applications for partial leaves must be made by February 28 each year, there is no requirement for faculty members speak to their supervisor about the leave or reasons for the leave, and there is no requirement for faculty to send applications to Chad Thompson or his office.

The collective agreement provision governing your application for partial leave is clear:

12.19.2 **The applicant must notify the President, in writing, by February 28th, with a copy to his or her educational administrator, that he or she wishes a partial leave of absence in the subsequent academic year. If granted, the period of leave shall coincide with one or more instructional periods. The College shall notify the faculty employee, in writing, by March 31st, as to whether the leave is approved or not. This time limit may be extended with the mutual agreement of the faculty employee and the College.**

If you plan on applying for a partial leave for the coming college year you must write the President of CNC requesting the leave and stipulating how much leave from a full workload you are seeking i.e do you want 40%, 50% leave.. etc. You do not need to provide any reason for your request. This is of particular importance since there may be a personal and/or confidential reason behind the partial leave you seek. Providing any details about your reason(s) for an application is completely at your discretion.

If you have any questions please do not hesitate to contact me at facnc_chiefsteward@telus.net

Do Not Contact any Union representative using your CNC email address - it is not private or secure. Please use a personal email address Only

In solidarity,

Jan Mastromatteo