

CORA request for financial support

Date of application: _____ Campus: _____

Name: _____

Phone: _____ Personal Email: _____ Dept: _____

Please answer ALL the following questions.

1. Activity for which funds are being requested:

2. Brief description of program/activity for which you are seeking funding include the benefits to FACNC and the college. Attach financial breakdown.
Please note: If approved, a report on the activity must also be submitted to the Chair within 30 days of the event, describing the benefit derived from the support.

3. Dates of Activity: _____
4. Location(s): _____
5. Will you be receiving any other funds to subsidise this project? (i.e. department, ministry, grant, etc.)? If yes, please explain.

Amount requested: _____

Signature of applicant: _____

Date received: _____ Application #: _____

Approved: _____ Not approved with reason: _____

Signatures of two of the committee: 1) _____

2) _____

Guidelines

Funds will be allocated based on the following:

1. Activity is focussed on increasing enrolment.
2. Activity is expected to improve retention.
3. Activity raises public awareness of the faculty, program, or course at CNC.
4. Activity improves CNCs visibility in the community.
5. Other activities as the committee deems appropriate.

Funds will be allocated throughout the year and if there is a large demand, funds may be allocated in a percentage at different times through the year.