FACULTY ASSOCIATION OF CNC

Federation of
Post-Secondary Educators
of BC - Local 3

CORA request for financial support

Date of application: _____ Campus: _____

Name of Faculty Applicant(s): _____

Phone: _____ Personal Email: _____ Dept: _____

Please answer ALL the following questions.

1. Program/Activity for which funds are being requested:

2. Brief description of program/activity (include the benefits to FACNC and the College as per fund allocation guidelines listed on page 3). Attach financial breakdown.
Please note: If approved, a report on the activity must also be submitted to the Chair within 30 days of the event, describing the benefit derived from the support.

3. Date(s) of Activity: _____

4. Location(s): _____

5. Will you be receiving any other funds to subsidise this project? (i.e. department, ministry, grant, etc.)? If yes, please explain.

Amount requested: _____

Signature of applicant: _____

_____

3477-15th Avenue, Prince George, B.C., V2N 3Z3 Tel: (250)564-7880 Fax: (250) 563-2776

Committee Use Only:

Date received: _____   Application #: _____

    ☐ Approved (see comments below)

    ☐ Not approved (see comments below)

Signatures of two of the committee: 1) _____

                                        2) _____

Committee Comments:

Guidelines

Funds will be allocated based on the following:

1. Activity is focussed on increasing enrolment.
2. Activity is expected to improve retention.
3. Activity raises public awareness of the faculty, program, or course at CNC.
4. Activity improves CNCs visibility in the community.
5. Other activities as the committee deems appropriate.

Funds will be allocated throughout the year and if there is a large demand, funds may be allocated in a percentage at different times through the year.

This fund is not intended to replace funding that the College is responsible for providing.

This fund may be used to provide matching funds for co-sponsored initiatives with CUPE and the College.

Applications for CORA funding are due one month prior to the event.

Reports and original receipts are due one month after the event.

Report submission is required to receive financial reimbursement.

Reports are typically one paragraph or less and should include a statement of how funding was successful in helping with student recruitment and retention initiatives (measurables – e.g. marketing that was employed, how community awareness of CNC programs was raised, etc.).

(Last Updated May 2023.)